



GENERAL MEMBERSHIP MEETING MINUTES

Delaware Contractors Association
527 Stanton Christiana Rd.
Newark, DE 19713

MARCH 20, 2025

Prepared by Jesse Sapp (Board Secretary)

Our mission is to assist excavators, facility owners and the public in the prevention of underground damages, service outages, personal injury and their associated repercussions through education and the promotion of the one call system.

APPROVED COPY

CALL TO ORDER, WELCOME AND INTRODUCTIONS

- President J. Lyon called the meeting to order at 9:03 AM.
- S. Matthews from Delaware Contractors Association (DCA) spoke about what DCA does for their members and welcomed everyone to the building.
- E. Cimo provided a summary of the DeIDOT Utility Summit held at Delaware Technical Community College. 177 stakeholders attended the summit. The main focus was project coordination and working with all stakeholders to keep projects moving safely and smoothly. He also mentioned that information sharing, namely GIS, is important for project safety and success. The summit was recorded and the link to access the recording is: [2025 DeIDOT Utilities Summit](#) The next summit is planned for 2/11/26.
- Delmarva811's Mission Statement was reviewed by the President.
- J. Lyon displayed the updated Delmarva811 website www.delmarva811.com which has training videos, 811 law information, a real-time dashboard provided by One Call Concepts, and details about the past and upcoming meetings.
- The meeting agenda was presented.
- Introductions were made by all attendees. Virtual attendees were asked to enter name, company name, & contact information in the Teams chat.
- Meeting attendance included 39 participants in person and virtually.
- A motion to approve the meeting minutes dated February 20, 2024 was made by B. Ebaugh. The motion was seconded by R. DiChristofaro. The motion carried.

ITICnxt – DIGITAL TICKET PROCESSING (PROFESSIONAL EXCAVATORS)

- ITIC 2.0 has been retired as of 4/1/2024. S. Sullivan gave presentation/overview. Delmarva811 provides monthly ITICnxt virtual trainings. S. Sullivan provided dates for upcoming virtual trainings opportunities (4/10/25, 5/1/25, 6/5/25 at 2:00 PM). Excavators are encouraged to use online system. Visit www.Delmarva811.com to pre-register for these training classes and review the many resources offered. There is a Google registration. Register a minimum of two business days ahead for these free training.

Interactive online training is available through the website along with several YouTube videos on how to use the system. The demo/sandbox site is still available. There is a link directly to the calendar to know when upcoming trainings are occurring. Online resources are available 24/7. Reach out to S. Sullivan via email (ssullivan@missutility.net) with questions.

EXCAVATOR/MEMBER/LOCATING CONCERNS

- R. Lewis noticed he will no longer be working for Kleinfelder as of the end of March. His email will be changing but his phone number will not.
- R. Lardner from DBF brought up an issue representing survey work. His company and many others who do survey work seem to never call in an 811 ticket. He said all of the other survey companies do not call 811 tickets either. He brought up there are different pins and stakes for the various work that they do. He reviewed the law and proposed an additional definition for the excavator for surveyors which would have exemptions for some types of work but not others. He said his company alone sets approximately 100,000 stakes each year and there are many more companies who do this type of work in our territory. M. Ruddo noted that driving anything into the ground would be considered excavation. B. Cahall mentioned on how overwhelmed the system would be. B. Peters mentioned it still poses a risk by not having it marked because Delmarva Power had a customer get shocked because a metal pin was driven into one of their services. Currently as the law stands, the surveyor as an excavator would be held liable. R. DiChristofaro asked could there be a possible exemption if they use an air-spade or vacuum excavator. When utility owners provide better information for design tickets, it creates less dig-tickets.
- B. Mooney from Tidewater brought up they have noticed an increase of drill tickets in the last 6 months to plan their jobs with no plans to work within the expiration time period. GloFiber asked when would be an appropriate time to call in a design ticket. J. Lyon responded that the utility owners are required to respond with some form of information within 15 days.
- S. Masone-Davis gave a shoutout to the Utiliquist locators working on the projects in her area. They did a great job.

DAMAGE REPORT – FEBRUARY 2025

R. Lewis presented on the reports.

Percentage Reporting by Membership;
 DE = 19% MD = 13%

Percentage of Reporting Transmitted Tickets;
 DE = 41% (82,594 sent & 34,140 reported on)
 MD = 23% (26,567 sent & 7,184 reported on)

Root Causes;

	Mains/Services	No Call/Tkt	Hit Marked Line	Locate Issue	Other	Unknown
DE	2/11	4	8	0	1	0

MD 3/2 3 2 2 0 0

Damage Per 1000 Rate (Reported Tickets)

DE = 0.38

MD = 1.00

Damage Per 1000 Rate (Outgoing Tickets)

DE = 0.16

MD = 0.19

Please contact R. Lewis to learn more about damage and non-damage data reporting or for report questions, RICKY@MRZ-SOLUTIONS.COM If zero damages, please report still.

Please remember that all gas damages need to be reported. Any other utility damages over \$3,000 need to be reported.

CALL CENTER TICKET VOLUME REPORT – FEBRUARY 2025

Reported by J. Arroyo

Incoming Delmarva = 20,090 tickets

2024-2025 YTD % change = -3.064%

Outgoing Delmarva = 109,161 tickets

2024-2025 YTD % change = -5.674%

Internet Ticket Processing

ITIC = 88%

ITIC Lite (homeowners) = 32%

PUBLIC AWARENESS COMMITTEE REPORT

Reported by J. Lyon

- Delaware Rural Water Show at Harrington Raceway and Casino at the end of February. It was attended by over 400 people.
- Delmarva811 are working with the Governor of DE to get the safe dig month proclamation. The Maryland one is already acquired.
- Delmarva811
- M. Carter mentioned the Roadway Management Conference in Ocean City at the Ashore Hotel from Oct 27-29th. There are options for tables/booths and speaking opportunities.
- Greater Chesapeake Damage Prevention Training Conference is Oct 21-24th at the Ashore Hotel in Ocean City. Registration opens at the end of April.

OTHER COMMITTEE REPORTS

- The 2024 Locator Achievement Awards will be held at the Harrington Raceway and Casino at the end of April.
- PSC
 - L. Padgett from DE PSC has been tracking submitted damages and provided a report for the group.

- Excavation damages in Delaware YTD totaled \$114,500 in estimated repair costs
 - 36 Damages Reported through the end of February
 - Underground Utility Damage Prevention Events
 - DE State Fire School 4/12/25 – 2311 McArthur Dr New Castle DE 19720
 - DE State Fire School 5/10/25 – 1461 Chestnut Grove Rd Dover DE 19904
 - DE State Fire School 5/3/25 – 22705 Park Ave Georgetown de 19947
 - The events will be held inside for all locations. Presenters are encouraged to send their presentations ahead of time.
 - A damage occurred to a primary electric line and ended up coming in contact with a natural gas main in Dover, DE. The investigation is ongoing. PHMSA's rule is having 12-inch clearance from electric to gas.

OLD BUSINESS

None

NEW BUSINESS

K. Mcrae had a shoutout for Dan Batze doing work in Middletown.

There being no other business brought before the board or committee, a motion was made to adjourn the meeting by B. Ebaugh. It was seconded by R. DiChristofaro. The motion carried. The meeting adjourned at 10:37 AM.

The next hybrid General Membership meeting date is planned for April 17, 2025 at 9:00 AM.
 Greenwood Fire Department
 12611 Fire Hall Ave.
 Greenwood, DE 19950

A virtual link will be emailed in advance of the meeting date for those who prefer this meeting option.

www.delmarva811.com for event/meeting dates and related Board & Call Center information.

<https://www.facebook.com/missutilitydelmarva> for educational & information posts - please share us!

Below is the list of meeting attendees.

LAST NAM	FIRST NAM	TITLE	COMPANY NAME	PHONE #	EMAIL ADDRESS	ATTENDANC
AL-CHOKHACHY	CHRISTOPHER	BOARD MEMBER	VERIZON	215-394-7277	CHRISTOPHERALCHOKHACHY@VERIZON.COM	*
ARROYO	JENN	GENERAL MANAGER	ONE CALL CONCEPTS	410-712-0056	JENNIFER@OCCINC.COM	*
BATZE	DAN	REGIONAL MANAGER	DANELLA	302-893-1253	DBATZE@DANELLA.COM	*
BELTRAN	DANIEL	DAMAGE PREVENTION INVESTIGATOR	DELMARVA POWER	609-805-7337	DANIEL.BELTRAN@EXELONCORP.COM	*
BROWN	JEFF	SUPER. SYS. CTRL.	CHOPTANK ELECTRIC	410-479-8582	JEFFB@CHOPTANKELECTRIC.COOP	*
BRUST	BOB		DANELLA		bbrust@danella.com	*
CAHALL	BEN	BOARD MEMBER	EASTON UTILITIES	410-200-8274	BCAHALL@EUCMAIL.COM	*
CARTER	MATT	T2 ENGINEER	DELAWARE T2 CENTER	302-831-7236	MATHEU@UDEL.EDU	*
CASADO	SUSANA	ROADCUT ADMINISTRATOR	CITY OF WILMINGTON	302-753-7997	SMCASADO@WILMINGTONDE.GOV	*
CIMO	ERIC	BOARD TREASURER	DELDOT	302-760-2642	ERIC.CIMO@DELAWARE.GOV	*
DETHLEFS	PHILIP	DAMAGE PREVENTION COORDINATOR	GLOFIBER		philip.dethlefs@emp.shentel.com	*
DICHRISTOFARI	RYAN	BOARD MEMBER	BRANDYWINE CONSTRUCTION (BCCI)		RDICHRIS@BCCICO.COM	*
DURHAM	CLINTON	LOCATE SUPERVISOR	KLEINFELDER ENGINEERING	302-943-4958	CDURHAM@KLEINFELDER.COM	*
EBAUGH	BRAD	BOARD PAST PRESIDENT	RETIRED		EBAUGH75@COMCAST.NET	*
ERICKSEN	WAYNE	PIPELINE SERVICE MANAGER	DE PSC	320-736-7526	WAYNE.ERICKSEN@DELAWARE.GOV	*
GEALY	SHAWN		CITY OF NEWARK	302-229-1396	SGEALY@NEWARK.DE.US	*
GILLESPIE	TYESE		ON THE MARK LOCATING	302-577-0759	TGILLESPIE@ONTHEMARKLOCATORS.COM	*
HASTINGS	MARK	UTILITY TECH	NEW CASTLE COUNTY	302-299-9852	MARK.HASTINGS@NEWCASTLEDE.GOV	*
JACKSON	FORREST		DELAWARE ELECTRIC COOPERATIVE		FJACKSON@DELAWARE.COOP	*
JOHNSON	ROBERT		CITY OF NEWARK		RJOHNSON@CINARK.DE.US	*
JUMP	ROBERT	SYSTEM OPERATOR	CHOPTANK ELECTRIC	410-479-8648	ROBJ@CHOPTANKELECTRIC.COOP	*
LARDNER	RING	PRINCIPAL	DBF	302-424-1441	RWL@DBFINC.CDM	*
LEWIS	RICHARD	BOARD CO-VP	MRZ SOLUTIONS	302-423-2586	RICKY@MRZ-SOLUTIONS.COM	*
LYON	JASON	BOARD PRESIDENT	CITY OF DOVER	302-736-7025	JLYON@DOVER.DE.US	*
MASONE-DAVIS	SHELLY	BUSINESS DEVELOPMENT	ECOTECH HYDRO EX/LOC	443-534-6276	SHELLY@GOECOTECH.COM	*
MCELWEE	MICKEY	BOARD MEMBER	RETIRED	302-438-1498	MCELWEE@COMCAST.NET	*
MCRAE	KNOL	NEW CASTLE CONST. SPEC.	COMCAST	302-275-7262	KNOL_MCRAE@CABLE.COMCAST.COM	*
MEREDITH	JIM	DAMAGE PREVENTION (MD)	VERIZON		JAMES_S.MEREDITH_JR@VERIZON.COM	*
MOONEY	BRIAN	DAMAGE PREVENTION	TIDEWATER UTILITIES	302-381-7903	BMOONEY@MIDDLESEXWATER.COM	*
MUNN	YANNICK	DAMAGE PREVENTION INVESTIGATOR	DELMARVA POWER	609-576-5887	YANNICK.MUNN@EXELONCORP.COM	*
PADGETT	LORRAINE	EXCAVATION DAMAGES	DE PSC		lorraine.padgett@delaware.gov	*
PAYNE	KEN	BOARD MEMBER	ANCHOR CONSTRUCTION	202-821-7430	KPAYNE@ANCHORCONST.COM	*
PETERS	BYRON	BOARD MEMBER	DELMARVA POWER	443-762-0723	BYRON.PETERSJR@EXELONCORP.COM	*
PETRO	MIKE	Supervisor	ARTESIAN WATER	302-420-7969	MPETRO@ARTESIANWATER.COM	*
RALLS	KERWIN	PROJECT MANAGER	GLOFIBER	540-334-0013	KERWIN.RALLS@EMP.SHENTEL.COM	*
RUDDO	MATT	DIRECTOR, CLIENT RELATIONS	ONE CALL CONCEPTS	410-782-2025	MATT@MISSUTILITY.NET	*
SAPP	JESSE	BOARD SECRETARY	CHESAPEAKE UTILITIES	302-382-2415	JSAPP@CHPK.COM	*
SULLIVAN	SUSAN	DAMAGE PREVENTION LIASON	ONE CALL CONCEPTS	410-782-2030	SSULLIVAN@MISSUTILITY.NET	*
WILLIAMS	JIM	QUALITY & SAFETY	GUARDIAN CONSTRUCTION	302-229-8914	JWILLIAMS@GUARDIANCO.COM	*